



Family Carer Supporter Job Description

Job title: Family Carer Supporter

Location: Home based with occasional travel required

Hours of work: Part time, 28 hours per week

Responsibility to: FCSS Manager

Purpose of the job: The Family carer supporter will have a good understanding of relevant laws and policies relating to family carers and people with learning disabilities, autism or both. They will be able to provide expert information and support in the subject matter so that family carers have the information they need to understand and exercise their rights.

Main duties:

- To provide expert advice to family carers
- To report on support actions undertaken
- To occasionally run webinars/workshops and present information for family carers online and in locations around England
- To support Hft's staff to work in carer aware ways as part of the organisation's Fusion strategy
- To contribute towards the development of published resources
- To take team responsibility for the development and maintenance of social media sites including writing posts/tweets; working in partnership with the Communications Team
- To ensure consistency of message across multiple networks, in line with Hft brand and style
- To undertake an active role in the Family Carer Support Service by undertaking duties and tasks as and when required.
- To undertake appropriate learning and development appropriate with the requirements of the post.
- To undertake any other duties as required